



Exhibitor Agreement

Ship Boxes To:
Margaritaville Hollywood Beach Resort
On-Site Exhibitor Name/Company/Conference Name/CSM: Riylie Norton
1111 North Ocean Drive, Hollywood, FL 33019
Boxes/Packages Numbered (1 of 10, 2 of 10, etc.)

Return this form to: Riylie Norton
rnorton@mhbr.com

Location:	Start Date:	End Date:	Booth #
Event / Group:			
Name (on box shipped)	Telephone		
Company			
Street Address			
City, State, Zip			

Please provide the following information for box handling and storage

Qty	Equipment	Rate per Item	Total
	Boxes – Shipped to the Hotel	\$15.00++ Each	
	Pallets – Shipped to the Hotel	\$150.00++ Each	
	Crates – Shipped to the Hotel	\$200.00++ Each	

++ 7% Sales Tax, 2% Public User Fee and 25% Service Charge

Tracking numbers:

Shipping

All exhibitor materials shipped to the hotel must not arrive prior to three (3) business day prior to the event. All outgoing materials are the responsibility of each exhibitor. Packing, labeling and arranging for shipping are the responsibility of each individual exhibitor. The hotel is not responsible for outbound shipping. Outbound pickup to be scheduled for all carriers by each exhibitor.

MARGARITAVILLE®
Beach Resort
HOLLYWOOD BEACH, FL.

Loading Dock

Load-In/Load-Out times at the hotel dock can be scheduled through your event manager.

Only one truck is permitted at the loading dock at any time.

A Loss Prevention officer will be required for all load-ins and load-outs for the safety of guests, security of the dock and traffic coordination. Costs may be incurred.

Additional Items

Nothing may be adhered to any walls or wood surfaces including doors and in-room woodwork. T-pins or any other stick pins may not be used on any wall or surface. Any tape applied to walls, floors and furnishings must be pre-approved by the Hotel's event manager.

Insurance

The Margaritaville Beach Resort reserves the right to collect an additional deposit for any possible damage to the facility. All material used in the ballroom or other exhibit area of the hotel, **MUST** be non-flammable to conform to local fire department regulations. Electrical wiring is at the exhibitors' expense. Engines, motors or any kind of equipment may be operated only with the consent of the Director of Engineering. All Exhibitors are responsible for any damages that are incurred at the property. Any and all property destroyed or damaged by exhibitors must be replaced in its original condition by the exhibitor or at the exhibitor's expense.

Guestroom Charge Authorization:

I authorize Margaritaville Hollywood Beach Resort to charge my Guestroom for box handling/storage fees and for any damages incurred. When my room has been assigned and checked in, and associated charges will be settled at checkout.

Guest Name: _____ Confirmation# _____ Room # _____

Signature: _____

-OR-

Credit Card Authorization:

I authorize Margaritaville Hollywood Beach Resort to charge my credit card for box handling/storage fees and for any damages incurred.

Name of Card Holder: _____

Credit Card #: _____ Expiration Date: _____ CVV: _____

Signature: _____